# Felvi III



# PREPARING TO APPLY





The following content is available in Hungarian only.

#### **IMPORTANT CONTENT YOU WILL NEED**

If you would like to know what programme is about 
Szakleírások

felvi.hu/felveteli/szakok\_kepzesek/szakleirasok

Felvételi » Szakok, képzések » Szakleírások »

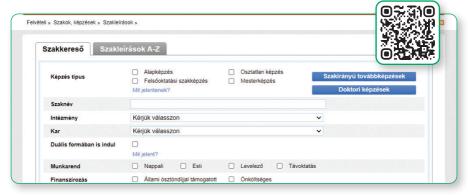
Szakkereső Szakleírások A-Z

Szak gyorskereső

OK

Agrár Allamtudományi BölcsészetTudományok Informatika Jogi

If you already know which programme you are interested in → Szakkereső: with filters felvi.hu/felveteli/szakok\_kepzesek

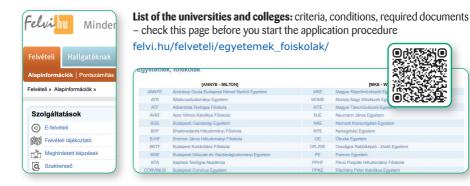


#### "REQUIRED READING"

**Felsőoktatási felvételi tájékoztató (Admission Guide):** all you need to know about the admission procedure – essential for the application

felvi.hu/felveteli/jelentkezes/felveteli\_tajekoztato





To receive the latest news, sign up for our newsletter (available in Hungarian only) – Felvi Hírlevél. You can subscribe after registration, at the menu "Adataim", or directly from Felvi's main page.

# LOOK AT THE ADMISSION TIMELINE AND NOTE THE DEADLINES

1)

# ADMISSION STARTS

The admission is open until **15 February 2023.**The list of courses starting in September 2023 and the application' rules are available on felvi.hu. The e-felvételi site is opening.

2022

December

#### What to do

- Check the rules of application and scoring.
- Collect information about courses and higher education institutions, select the course(s) you would like to apply for.
- Register to e-felvételi, record your data, select the course(s) you would like to apply for.
- Collect the required and obtained documents, and upload them for the application.

2 PURU

# PUBLICATION OF ADDENDUM

An official addendum to the Felvételi tájékoztató (Admission Guide) is expected to be published on felvi.hu at the end of January 2023, including new courses, corrections and clarifications.

2023

#### **January**

#### What to do

- Check the official addendum on felvi.hu.
- Modify the data and the chosen courses if it necessary.
- ヌ Select all the applications, review them, check that all the courses you have chosen are on the list, and that everything is in the right format (desired work schedule, funding, etc.).
  - Upload the required documents.

APPLICATION DEADLINE

Applications for the courses starting in September are open until 15 February, 2023. The deadline for applications is also the deadline for payment of the procedural fee (if there is an additional fee to be paid).

4

#### VERIFICATION

Only until the application deadline (15 February 2023) is it possible to validate your application, which can only be done through the Client Gate. Attention! New data can NOT be entered or modified after the deadline.

#### February

#### What to do

- Check the data and the chosen courses once again.
- Pay the additional fee by bank transfer or credit card before the deadline for application.
- Apply for the higher education entrance examination if necessary.
  - → Apply for the hungarian school-leaving examination (érettségi) if necessary.
- Initiate an expert evaluation
  if you want to have your foreign
  school-leaving examination
  results acknowledged as an
  advanced level certificate

#### What to do

→ Verify the application via the Client Gate. Without successful verification, the application will not appear in the central admission register, i.e. it is NOT valid.

# ADMISSION TIMELINE

DEADLINE FOR
DATA CHANGES,
ONE-OFF ORDER
CHANGES AND
SUBMISSION OF
DOCUMENTS WHICH
ARE NOT AVAILABLE
AT THE TIME OF
APPLICATION

Deadline for data changes, one-off order changes and submission of documents, which are not available at the time of application: 12 July, 2023. The deadline for uploading documents for foreigner applicants graduating in the year of the admission is 18 July, 2023.

2023

FEEDBACK ON ADMISSIONS DECISIONS

The results will be announced (expected on **26 July, 2023**) and published on Felvi.hu. This will reveal who has been admitted to which course.

## April

CONTINUOUS

**MONITORING** 

Starting from the middle

of April it will be necessary

to check your data, the

processing status of your

documents and data, then the

given scores on the basis of

vour documents and received

data.

#### What to do

- Check your emails and your e-felvételi site.
- → Record any data that has changed in the meantime: personal data, phone number, etc.
- - Additionally apply for the Higher Education Entrance Examination if necessary via e-mail, no later than 30 April, 2023.

#### What to do

- → Record any data that have changed in the meantime.
- → Once you can change the order of the chosen courses, or withdraw your application – if necessary.
- → Upload any documents obtained after the closing date for application e.g. transcript, documents proving bonus points etc.

  → Output

  Description

  Descript
- → Check the received data from Hungarian certified public records (school-leaving certificate, diploma etc.)

#### July

#### What to do

- → Check the e-felvételi where have you been admitted.
- → In early August, download the decisions from e-felvételi.

# #1

# SUPPLEMENTARY ADMISSION

Based on the Minister's decision, a supplementary admission period may start from **the end of July**. Follow the felvi.hu site and keep up to date!

# **HOW TO APPLY**

# E-FELVÉTELI (E-ADMISSION)

Application in 5 steps



#### REGISTRATION

To use e-felvételi, you have to register on felvi.hu by entering a username, a password and an email address. Once logged in, e-felvételi is available from the "Szolgáltatások" menu.



#### **UPLOADING DOCUMENTS**

Scanned and/or electronic documents proving the qualification or giving entitlement to extra credit required for the application and, if necessary, a certified translation of these documents may be attached.

#### **SECURITY** CODE

To use the e-felvételi, at the first login, after accepting the terms of use, a security code automatically will be sent to the email address you provided when you registered.

### **APPLICATION DATA**

The data required for the application can be easily entered in an IT controlled interface and can be modified until the application deadline

#### **VERIFICATION**

When the application is completed, but no later than 15 February, 2023, it must be verified using the Client Gate, which requires registration at a Government Window, tax authority's priority customer service or a foreign repre-sentation. You can read more about it here: magyarorszag.hu

# APPLICATION FEE

Applying for up to three higher education courses is free of charge which includes both: places with Hungarian State Grant and self-financed places, so in this way a total of 6 lines can be filled out in the application free of charge. An additional fee of HUF 2,000 per courses (by bank transfer or credit card) is payable for each additional training place up to a maximum of three courses.

# **REQUIRED DOCUMENTS**

#### YOU MUST PROVIDE THE FOLLOWING DOCUMENTARY EVIDENCE

#### When applying for a Bachelor's degree:

- → all pages of the secondary school-leaving certificate;
- → the annex with the original school-leaving certificate subjects and results (secondary school);
- 7 for the calculation of study points, the pages of the original annual results containing all the end-of-year results, which provide credible evidence of the duration of study and successful completion of the study requirements for the baccalaureate;
- → any document proving the bonus points;
- → higher education qualification you can check whether and under what conditions it is possible to score points for a degree in the "List of universities and colleges";
- any other documents necessary for a proper assessment of the application (e.g. a document proving a change of name, proof of payment of the admission fee);
- any specific document required by the higher education institution for the selected course(s)—can be checked in the institution's call (e.g. occupational health certificate').

#### When applying for a Master's programme:

- a copy of the original diploma;
- the original official certificate of higher education attesting the applicant's higher education qualification if the applicants graduate in the year of the procedure (headed, signed, stamped and dated), if it is the same as the diploma;
- a copy of the original document issued by the foreign higher education institution (e.g. transcript of records, diploma supplement) certifying the duration of studies and successful completion of the requirements for the degree;
- → for higher education documents issued in a foreign language other than English, German or French, a copy of the certified translation into Hungarian must be submitted;
- additional documents required by the institution for scoring or admission can be checked in the institution's call.

#### It is considered to be an authentic translation:

- a certified translation by the National Translation and Translation Certification Bureau (OFFI) or a translation with a certification stamp;
- → a translation certified by a Hungarian diplomatic mission or a Hungarian notary;
- a translation certified as authentic under the internal law of a Member State of the European Union;
- → for documents in Ukrainian, a translation certified by a Ukrainian notary;
- → for documents in Serbian, a translation certified by a Serbian notary or court translator.

# The following results obtained in Hungary do not need to be documented as they are obtained electronically:

- → Hungarian school-leaving certificates (érettségi) issued after 1 January, 2006.
- → Language exam certificates recognized by the Hungarian state, issued after 1 January, 2003.
- Hungarian diploma of higher education, diploma of tertiary vocational education awarded after 1 February, 2006.

# CHANGES TO THE SCORING RULES FOR COURSES

#### **STARTING IN SEPTEMBER 2023**

# For courses starting in September 2023, there are changes in the scoring rules that will benefit applicants.

- Applicants for bachelor and undivided long programmes will no longer be required to pass at least one higher level exam as a general admission requirement.
- For the baccalaureate requirements, institutions may accept intermediate level examinations instead of advanced levels for specific courses, as already published (Table 1 of the Admission Guide) a list of which is given in Table 1/A. (available in Hungarian only)
- The minimum point requirement of 280 points for undergraduate and undivided long programmes, 240 points for tertiary educational vocational training, and 50 points for graduate programmes will be abolished, but higher education institutions may set a minimum point requirement per course.

#### When will you need to take advanced levels in 2023?

As a general requirement, the higher-level examination results will no longer be compulsory for admission to courses starting in September 2023, but applicants for certain courses will still have to take the exam.

#### Advanced level as an admission requirement

Previously, applicants for undergraduate and undivided long programmes had to have passed at least one school leaving examination on advanced level – it was a general admission requirement, without it, no one could enter higher education. (This could be achieved by passing any subject on advanced in some courses, but only in specific subjects in others.)

This requirement has already been abolished, which means - very simply - that in those subjects where it was possible to pass the advanced level in "any subject", there is no general obligation to pass the advanced level in the 2023 general admission procedure. However, the abolition of the general admission requirement does not mean that "you don't need to take advanced level from now on": it may still be necessary to calculate the baccalaureate point or to achieve a higher score (due to the extra point).

#### Advanced level for the calculation of the final examination points

For the calculation of the final examination points, it is still the case, that in certain fields of study or specialisations, you must have obtained an advanced level in a specific subject or subjects. This is set out in Table 1 of the current Guide (available in Hungarian only). These requirements (subject and level) for the calculation of the final examination points have already been published.

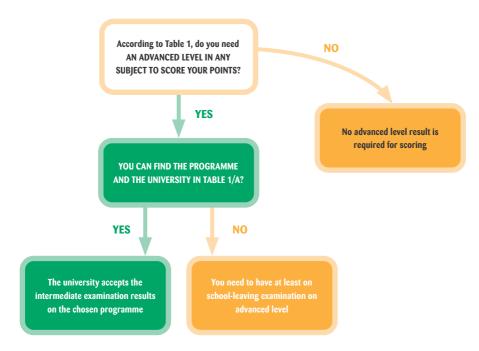
However, higher education institutions may deviate from the higher-level requirement in the general procedure 2023. In other words, they may decide to waive this requirement and accept the intermediate baccalaureate only in this procedure, despite the fact that the subject is listed in Table 1 as an advanced level requirement (for one or other or both subjects).

Table 1/A of the Guide contains the list of institutions and courses that may be advertised that deviate from the previously specified advanced level condition - i.e. where there is (would be) an advanced level requirement in Table 1, but the institution will accept the intermediate school-leaving examination results in the 2023 general admission procedure.

It is important to note, that each institution has decided on this difference individually, i.e. in some courses it may be the case that in one institution the intermediate level exam result is sufficient, while in others the advanced level exam result is still required to the scoring.

It is therefore worthwhile to check and use the mentioned tables (Table 1 and Table 1/A) together when planning your application for admission: look at the chosen degree course in Table 1, and if there is an advanced level requirement, look in Table 1/A to see whether the higher educational institution(s) accepts the intermediate level of the school-leaving examination.

At the same time, it should be remembered that an advanced level examination result gives you extra points (in case of good results), which can significantly increase your overall admission score and thus your chances of getting in - and it also provides a knowledge base for your future studies in higher education.



#### Possibilities of obtaining the required advanced level examination:

- Higher Education Entrance Examination (felsőoktatási felvételi szakmai vizsga) for applicants without advanced level upper secondary school leaving certificate
- Hungarian school-leaving examination (érettségi)
- expert evaluation (bevizsgálási eljárás)
- ↑ foreign school-leaving exam results already examined or legally equivalent to Hungarian advanced level exam results

## **CALCULATION OF SCORES**

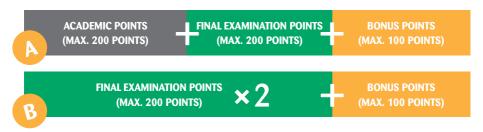
#### WHO CAN BE ADMITTED?

Only those can be admitted, who reaches the minimum point requirement/limit of points, depending on the number of applicants and the number of places (i.e. the capacity) of the institutions.

Undergraduate and undivided long programmes

#### Maximum score: 500 points

Points are calculated according to the following two (A and B) methods



It is to be noted that the more favourable calculation method for the applicant is taken into account automatically (if the applicants has duly attested all the results required for the calculation of the scores).

#### **ACADEMIC POINTS**

The sum of the end-of-year grades of the last two years of the required five subjects multiplied by two = max. 100 points + the average of the percentage of four compulsory and one optional subject on the school-leaving certificate = max. 100 points.

#### **FINAL EXAMINATION POINTS**

As a general rule, the sum of the percentages of the results of the two school-leaving examinations set as admission requirements. Check whether your chosen course requires an intermediate or advanced level of school-leaving examinations.

From 2022, it is also possible to take into account the results of vocational examinations for specific qualifications (OKJ) when calculating points if you are studying in a specialised field. For more details, see the section of the Guide "Calculating the qualification point based on a specific qualification".

#### **BONUS POINTS**

A maximum of 100 points can be obtained as described in chapter 2.4.

#### PRACTICAL EXAMINATION

Practical examinations can be organised in the programmes of physical education, art education, and art mediation. A total of 200 points can be obtained at the practical examination. In this case, the total admission score is calculated by doubling the number of points achieved at the practical examination, without adding bonus points.

**TIP:** You should always check the detailed information on practical exams for each institution in the "Egyetemek, főiskolák" section of Felvi.hu.

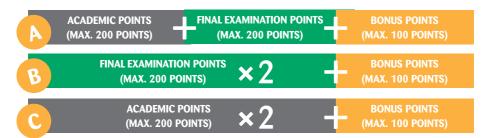
#### **APTITUDE TEST**

Courses, higher education institutions organise aptitude test. The result of this examination can be "passed" or "failed".

#### TERTIARY VOCATIONAL PROGRAMMES

#### Maximum 500 points

Points are calculated according the following three (A, B and C) methods:



It is to be noted that the most favourable calculation method for the applicant is taken into account automatically. In tertiary vocational education, the final examination points are calculated based on the two best exam results of the school-leaving certificate examination results certified by the applicant.

In tertiary vocational education, bachelor's and master's degree programmes, the overall admission score can also be calculated on the basis of the qualification of the degree in the case of applicants with a diploma or higher education degree, the possibility and details of this must be checked at the announcements of the higher education institution's decisions and rules (Felvi.hu, "Egyetemek, főiskolák" menu).

#### GRADUATE STUDY

#### Maximum 100 points

The details of the calculation of scores are determined by the discretionary powers of the higher education institutions. Details: "Egyetemek, főiskolák" menu on felvi.hu, and in the chapter about graduate study of the "Tájékoztató".

## **BONUS POINTS**

#### **GRADUATE STUDY**

As with the rules for the calculation of scores, the Higher education institution determines the entitlement of bonus points for each degree programmes (e.g. for second language exam, professional activity, publications, sport achievements). For equal opportunities only, a minimum of 1 and a maximum of 10 bonus points can be awarded.

## **HUNGARIAN STATE GRANT**

#### BRIEFLY ABOUT THE HUNGARIAN STATE GRANT

- → 12 semester long funding period (for the duration of the programme + 2 semesters on the same programme)
- it does not exclude the use of the funding period if you already have a higher education qualification/degree (you can continue studying at any level of HE for the remaining semesters on the Hungarian State Grant)
- → it does not have age limit, can be used any time
- 对 in order to be awarded the Hungarian State Grant, applicants must be admitted to a course on the basis of the Hungarian State Grant

CONDITIONS (which you accept by the enrolment): obligation to obtain a degree (within one and a half times the predicted duration of the programme), obligation to work in Hungary (within 10 years after graduation, according to the number of the semesters completed with Hungarian State Grant).

In the Felsőoktatási felvételi tájékoztató (Admission Guide) "Az állami ösztöndíjas és önköltséges képzés" and on the following website: oktatas.hu/magyar-allami-osztondij.





# **FURTHER INFORMATION**

At any stage of the admission process, the customer service provides assistance for applicants and for prospective applicants on technical aspects of the application and the rules of the admission procedure.

Phone: (+36 1) 477 31 31 E-mail: info@felvi.hu

Customer service (in person): XII. Budapest, Maros str. 19–21. (Entrance from the street)

Opening hours: Mon-Thu 8:00-12.00 and 13.00-16.00, Fri: 8:00-13.30

Information about general issues concerning the admission procedure can also be obtained by calling the Government Hotline: 1818 (Menu: 1 for language, then 7 for information on admission to higher education)